## LMAS District Health Department An Equal Opportunity Employer Application for Employment

COUNTY:	POSITION APPLYING FOR:

PERSONAL INFORMATION					
		Home Telephone No.: ( )			
Address:		Work Telephone No.: ( )			
City, State, Zip:		Cellular No.: ( )			
Can you provide the documents require you are legally able to work in the U.S.	-	Social Security No:			
Are you at least 18 years of age? ☐ Yes ☐ No		Have you ever been convicted of a felony? □Yes □ No If Yes, please explain:			
	EMPLOYMEN	NT DESIRED			
Have you applied here before?	□ Yes □ No	If Yes, When? Where?			
Have you ever been employed here?	☐ Yes ☐ No	If Yes, When? Where? Last Salary: \$			
Are you employed now?	□ Yes □ No	If so, may we contact your employer? ☐ Yes ☐ No			
Are you currently on layoff or leave fro company?	m another  Yes No	Are you willing to travel? ☐ Yes ☐ No If so, what % of time?			
Are you willing to relocate?	□ Yes □ No	Are you available for full or part-time work?			
Date you can start?		Starting Salary Desired: \$			
	LIST APPLICA	BLE SKILLS			
	EDUCA	TION			
Name of School Addres		in Course GPA Degree of Study			
List any scholastic honors received and	offices held while	in school:			
Are you planning to pursue other studies?		If so, where and what course of study?			

(List employment for the past 1	EMPLOYMENT HISTORY 0 years, starting with present job. Including experience.)
(1) Company Name:	Address:
Supervisor: Phone	: City, State, Zip:
Job Title:	Reason for Leaving:
List Specific Duties:	
Dates Employed: From To	Salary: \$
(2) Company Name:	Address:
Supervisor: Phone	: City, State, Zip:
Job Title:	Reason for Leaving:
List Specific Duties:	
Dates Employed: From To	Salary: \$
(3) Company Name:	Address:
Supervisor: Phone:	City, State, Zip:
List Specific Duties:	
Job Title:	Reason for Leaving:
Dates Employed: From To	Salary: \$
Company Name:	Address:
Supervisor: Phone:	City, State, Zip:
List Specific Duties:	
Job Title:	Reason for Leaving:
Dates Employed: From To	Salary: \$
(If you need ad	ditional space please attach a separate sheet)
	EOPLE (WHO ARE NOT RELATED TO YOU)  AVE KNOWN FOR AT LEAST ONE YEAR.
NAME ADDRESS CITY, STATE, ZIP	TELEPHONE OCCUPATION YEARS NUMBER ACQUAINTED

## **Authorization and Understanding**

(PLEASE READ BEFORE SIGNING)

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing which, if disclosed, would affect this application unfavorably.

I authorize my previous employers, schools or persons named as references to give any information regarding employment or educational record. I agree that this company and my previous employers shall not be held liable in any respect if a job offer is not extended, is withdrawn or my employment is terminated because of false statements, omissions or answers made by me on this application. In the event of my employment with this company I will comply with all rules and regulations as set forth in any communication distributed to employees.

In compliance with the Immigration Reform and Control Act of 1986, I understand that I will be required to provide approved documentation that verifies my right to work in the United States on my <u>first day</u> of employment. I am in receipt of a list of approved documents, which have been supplied with this application. (See Page 5)

I further understand and agree that my employment is not for a definite period of time and may, regardless of the date of payment of wages or salary, be terminated for any reason and at any time without previous notice.

I hereby acknowledge that I have read and understood the above statements.

Signature:	Date:

## LUCE-MACKINAC-ALGER-SCHOOLCRAFT DISTRICT HEALTH DEPARTMENT

14150 Hamilton Lake Road, Newberry, MI 49868 Phone: (906) 293-5107 Fax: (906) 293-5453

## **AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for a position with the LMAS District Health Department, I have been asked to furnish information for use in reviewing my background and qualifications. I hereby authorize the investigation of my past and present work, character, education, military, and police records to ascertain any and all information, which may be pertinent to my employment qualifications.

The release in any manner of any and all information by you is authorized whether such information is of record or not, and I do hereby release all persons, firms, agencies or companies, whomsoever, from any damages resulting from furnishing such information.

This authorization shall be valid for six months from the date of my signature below. You may retain this copy of my release for your files. Thank you for your assistance.

Signature:	Date:
Type or print your name:	
Witness:	Date:

	LIST A LIST B		LIST C	
Documents that Establish Both Identity and Employment Eligibility		Documents that Establish Identity	Documents that Establish Employment Eligibility	
	OR	AND		
1. 2.	U.S Passport (unexpired or expired).  Certificate of U.S. Citizenship (Form N-560 or N-570)	1. Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color and	1. U.S. social security card issued by the Social Security Administration (other then a card stating it is not valid for employment)	
3.	Certificate of Naturalization (Form N-550 or N-570)	address  2. ID card issued by federal, state or local government agencies or	2. Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)	
4.	Unexpired foreign passport, with <i>I-551 Stamp or</i> attached <i>Form I-94</i> indicating unexpired employment authorization	entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address.  3. School ID card with a photograph.	3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal.	
5.	Permanent Resident Card or Alien Registration Receipt Card with photograph (Form I-151 or I-551).	<ul><li>4. Voter's registration card</li><li>5. U.S. Military card or draft record</li></ul>	4. Native American tribal document.	
6.	Unexpired Temporary Resident Card (Form I-688).	<ul><li>6. Military dependents ID card</li><li>7. U.S. Coast Guard Merchant Mariner Card</li></ul>	5. U.S. Citizen ID Card (Form I-179).	
7.	Unexpired Employment Authorization Card (Form I688A)	8. Native American tribal document	<b>6.</b> ID Card for use of Resident Citizen in the United States ( <i>Form I-179</i> )	
8.	Unexpired Reentry Permit (Form I-327)	9. Driver's license issued by a Canadian government authority	<ol> <li>Unexpired employment</li> </ol>	
9.	Unexpired Refugee Travel Document (Form I-571)	For persons under age 18 who are unable to present a document listed above:	authorization document issued by DHS (other than those listed under list A)	
10.	Unexpired Employment Authorization Document issued by DHS that contains a photograph (Form 1688B)	<ul><li>10. School record or report card</li><li>11. Clinic, doctor, or hospital record</li><li>12. Day-Care or nursery school record.</li></ul>		